



## Policy

005 037

# Health & Safety Policy

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## 1. PURPOSE

The purpose of this policy is to provide a safe workplace so that Telstra's operations do not cause injury or harm to health.

## 2. POLICY

Workplace injury and disease are preventable. A safe and healthy workplace is fundamental to responsible organisational management and the operation of a successful business enterprise. Telstra Care is the vehicle that will deliver this corporate policy.

Telstra will:

- ensure the pursuit of excellence in customer service does not jeopardise the safety or health of our employees, contractors or the public;
- place the health, safety and well-being of our employees, contractors and the public ahead of protecting equipment and services;
- hold managers accountable for providing a safe environment for their teams to work in;
- encourage genuine participation by all employees and their representatives to share ownership and accountability for health and safety;
- encourage a mindset of continuous improvement in health and safety in day-to-day activities;
- entrench behaviours that focus on eliminating workplace injury and disease;
- comply with the requirements of the Occupational Health and Safety (Commonwealth Employment) Act 1991; and
- manage work related injury and illness within the framework of the Telstra Values and maximise the potential of return to work..

## 3. REFERENCES

Doc. No.	Title
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004862	Telstra Operating Principles - Management Functions - Health and Safety Management.
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## 4. APPROVAL

**RESPONSIBLE EXECUTIVE**  
General Manager  
Corporate Health, Safety &  
Environment

**Signed: Paul Baulch**

**APPROVED**  
Group Managing Director  
Regulatory, Corporate and Human  
Relations

**Signed: Bill Scales**

**ENDORSED**  
Chief Executive Officer

**Signed: Ziggy Switkowski**

## 5. RECORD OF ISSUES

<b>Issue Number</b>	<b>Issue Date</b>	<b>Nature of Amendment</b>
3	04/07/2003	Added requirement for managing injury and illness
2	29/05/2001	Updated
1	15/10/1997	First Release